

Sun Valley Homeowners Association, Inc.
Architectural Review Committee
c/o C.A.M.S. Association Management
1037 S. State Road 7, Suite 302
Wellington, FL 33414

Application for Approval of Exterior Modification

Please Print

Name: _____ Phone: _____ Email: _____

Property Address: _____ Lot: ____

Mailing Address (if different from above):

Description of Modification: _____

Please check & include where applicable:

Architectural Drawings: _____ Color Chip/paint/and Roof Color: _____
County Permit: _____ New Roof: Color Photo of Roof Tiles: _____

License & Insurance: Please read and initial.

The ARC and PBC suggest that homeowners hire **licensed and insured contractors** for modifications that require Palm Beach County permits. **Initial:** _____ **Date:** _____

Easements: Please read and initial.

Property owners with lake easements must allow unobstructed access for retention pond maintenance. Installation of any fences, including landscaping, obstructing access to a utility easement will be the full responsibility of the property owner to not only remove at their own expense but to disclose the encroachment to potential buyers when property is up for sale.

Initial: _____ **Date:** _____

Fences: Please read and initial.

Property owner agrees to properly maintain their fences according to Sun Valley Rules and Regulations. Wood Fences must be stained with approved ARC color stains.

Initial: _____ **Date:** _____

*Please use one application per project.

I (WE) CERTIFY THAT I (WE) HAVE READ THE SUN VALLEY MANUAL OF POLICIES, GUIDELINES AND PROCEDURES THAT CAN BE FOUND ON THE SUN VALLEY WEBSITE, (WWW.SUNVALLEYFLORIDA.COM) OR FROM THE PROPERTY MANAGER AND THAT THESE MODIFICATIONS ARE NOT IN VIOLATION OF COUNTY CODE FOUND AT WWW.PBCGOV.COM/PZB/CODEENFORCEMENT/PROTECT.HTM .

RECEIVING APPROVAL FROM ARC DOES NOT DISMISS HOMEOWNER FROM OBTAINING A PERMIT THAT MAY BE REQUIRED BY PALM BEACH COUNTY. THE APPLICANT MUST DETERMINE IF REQUIREMENT APPLIES TO REQUESTED MODIFICATION. PERMITS ARE REQUIRED TO BE OBTAINED BY HOMEOWNER, NOT ARC. COPY OF PERMIT TO BE PLACED IN HOMEOWNER FILE. VISIT: WWW.PBCGOV.COM/PZB/PERMIT FOR MORE INFO.

_____ **Date:** _____
HOMEOWNER'S SIGNATURE

The property manager can be reached at address above. Their phone number is 561.738.0061. Code Enforcement can be reached at 2300 N. Jog Road, 2nd floor WPB, FL 33411. The phone number is 561.233.5500

Please do not write below this line

Date Received: _____ Approved as Submitted _____

Date Returned: _____ Approved with Conditions _____

Not Approved _____

Reason:

Architectural Review Committee:

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Updated April 2017

Exterior Modification Submission Form

With each request, please submit the following specified documents as listed below. To avoid the re-application process, provide as much detail as possible with your application.

Other requests may require additional information and/or supporting documentation as well.

Gutters:

- Copy of the proposal by the installer showing location, type and color.
- Drawing showing gutter and downspout placement

Hurricane Shutters:

- Specifications/pictures of proposed shutters /color

Power Generator:

- Copy of lot survey showing exact generator placement
- Specifications of type and size of unit

Major Landscaping/Walls:

- Copy of the lot survey with sketch of location, type and proposed changes and material

Pool and/or Screen Enclosure:

- Picture Required
- Copy of lot survey w/sketch of location
- Site plan showing size and color

Paint/ Re-painting, Color Change or Using Existing Color (Sample required):

- Body Color - Code/Name _____
- Garage Door - Code/Name _____
- Trim - Code/Name _____
- Accent color - Code/Name _____
- Door - Code/Name _____

Fences:

- Copy of the lot survey showing location of fence and gate
- Clearly identify the Fence type (wood, metal, vinyl)

- **Fence style and finish color**
- **Fence height**

Decks/Additions/Patios/Gazebos/Pergolas/Sheds;

- **Picture Required**
- **Copy of the lot survey showing location and size**
- **List of material and colors**

Roof Replacement:

- **Picture Required**
- **Color**
- **Color of home**

Landscape Ponds:

- **Picture Required**
- **Copy of the lot survey showing location of proposed pond**
- **Specifications/sketch of proposed pond**

Permanent Barbeques:

- **Copy of lot survey showing location of barbeque**
- **List of material, colors and style**